

Operational Regulations of Galerie 1

I. Basic Regulations

1. These operational regulations are issued in order to ensure safe and economical operation of Galerie 1, Štěpánská 47, Praha 1.

II. Accessibility and Entrance Fees

1. Galerie 1 is accessible to the public in the following opening hours:

Mon - Fri: 10:00 – 12:00, 13:00 – 18:00

Weekends and public holidays: closed

2. Entrance to Galerie 1 is free of charge.
3. The size of exceptional entrance fees, if such are to be collected, for temporary exhibitions organized on premises of Galerie 1, is approved by the Council of Municipal District Prague 1.
4. Access to Galerie 1 outside of the given opening hours of Galerie 1 as stated in point 1 of this article can be arranged with Galerie 1's staff in charge on the phone no. +420 773 971 773 or by e-mail at marketa.hajkova@praha1.cz.
5. When holding an exhibition the opening hours stated in point 1 of this article need not be adhered to. In such cases, exceptional opening hours may be determined by the Council of Municipal District Prague 1.

III. Instructions for Visitors

1. In Galerie 1, it is forbidden to:
 - touch the exhibited display and devices or to manipulate with the exhibits and devices in any way,
 - smoke and handle open fire on all premises,
 - bring in weapons, narcotics or other dangerous substances,
 - damage or destroy the equipment in any way,
 - bring in and consume food and drinks of one's own,
 - carry in or out any items that could threaten or restrict operation,
 - enter the premises with animals, with exception to assistance dogs accompanying persons with health impairment,
 - enter the premises if the visitor is aware that he or she is or could be affected by an infectious disease,
 - enter the premises in dirty clothing or footwear,
 - enter the premises under the influence of intoxicating substances,

- behave in such way that would disturb other visitors or in any other way constrain them,
 - manipulate with technical equipment of Galerie 1 in any way.
2. Visitors who cause, through their own fault, any damage are obliged to compensate for the damage fully, according to effective laws and other generally binding legal regulations.
 3. Visitors are not allowed to enter exhibitions with umbrellas, bags, backpacks, large luggage and the like. These are to be put aside to a place designated by staff members. Visitors are allowed to bring inside a hand luggage, which must not in any dimension exceed 30x21x10 cm and is subject to contents inspection if demanded by Galerie 1 staff members or security guards.
 4. Exhibition organizers reserve the right to regulate the number of visitors in order to maintain given safety and operational conditions.
 5. Visitors are notified that by entering the premises they are consenting to audio-visual recordings and their possible use for the purposes of Galerie 1 publicity.
 6. Visitors may express their opinions and feedback in writing into the visitor's book which is available at the reception of the gallery.
 7. Each visitor is obliged to adhere to these regulations and follow the instructions of Galerie 1 staff members and security guards of the building. Upon disobeying instructions or orders given in relation to safety of exhibited items, the premises and other visitors, the visitor may be ordered to leave the premises immediately. Apart from that, he or she is liable to possible sanctions according to effective laws and other generally binding legal regulations.

IV. Final Regulations

1. The Council of Municipal District Prague 1 approved these operational regulations on 23. 1. 2024 by resolution no. UR24_0060 and they come into effect on **1. 3. 2024**.
2. Changes to any of the operational regulations can be made only by a resolution of the Council of Municipal District Prague 1.

In Prague, on 23. 1. 2024