

Operating Rules of Galerie 1

I. Basic Regulations

1. These operating Rules are issued in order to ensure safe and economical operation of Galerie 1, Štěpánská 47, Praha 1.

II. Accessibility and Admission Fees

1. Galerie 1 is accessible to the public in the following opening hours:

Tuesday - Friday: 10:00 – 12:00, 13:00 – 18:00

Saturday: 10:00 – 14:00

Mondays, Sundays and public holidays: closed

2. Admission to Galerie 1 is free of charge.
3. The admission fee for selected temporary exhibitions, which are held in Galerie 1, is approved by the Deputy Mayor of Prague 1 District for culture.
4. Access to Galerie 1 outside opening hours as stated in point 1 of this article can be arranged with Galerie 1's staff in charge on the phone number +420 773 971 773 or by e-mail at marketa.hajkova@praha1.cz.
5. When holding an exhibition the opening hours stated in point 1 of this article do not have to be kept. In such cases, special opening hours can be set by Deputy Mayor of Prague 1 Municipal District for culture.

III. Instructions for Visitors

1. Children under 10 years of age are allowed to enter only if accompanied by an adult.
2. In Galerie 1, it is forbidden to:
 - touch the exhibited display and devices or to manipulate with the exhibits and devices in any way without the authorization of Galerie 1 staff members,
 - smoke and handle open fire on all premises of Galerie 1,
 - bring in weapons, narcotics or other dangerous substances,
 - damage or destroy the equipment of Galerie 1 in any way,
 - bring in and consume foods and drinks of one's own inside Galerie 1,
 - carry in or out any items that could threaten or restrict the operation of Galerie 1,
 - enter Galerie 1 with animals, with exception to assistance dogs accompanying persons with health impairment,
 - enter Galerie 1 if the visitor is aware that he or she is or could be affected by an infectious disease,
 - enter Galerie 1 in dirty clothing or shoes,
 - enter Galerie 1 under the influence of intoxicating substances,
 - behave in such way that would disturb other visitors or in any other way constrain them,
 - manipulate with technical equipment of Galerie 1 in any way.

3. Visitors who cause, through their own fault, any damage in Galerie 1 are obliged to fully compensate for the damage, according to effective laws and other generally binding legal regulations.
4. Visitors are not allowed to enter exhibitions with umbrellas, bags, backpacks, large luggage and similar objects. These are to be put aside to a place designated by the staff members. Visitors are allowed to bring inside a hand luggage, which must not in any dimension exceed 30x21x10 cm and which can be subject to contents inspection if demanded by Galerie 1 staff members or security guards.
5. Exhibition organizers reserve the right to regulate the number of visitors inside Galerie 1 in order to maintain given safety and operational conditions.
6. Visitors are notified that by entering an event organized in Galerie 1 they are consenting to audio-visual recordings and their possible use for the purposes of Galerie 1 publicity.
7. Visitors may express their opinions and feedback in writing into the visitor's book which is available at the reception of the gallery.
8. Each visitor is obliged to adhere to these regulations and follow the instructions of Galerie 1 staff members and security guards. Upon disobeying instructions or orders given in relation to safety of exhibited items, the premises and other visitors, the visitor maybe ordered to leave the premises immediately. Apart from that, he or she is liable to possible sanctions according to effective laws and other generally binding legal regulations.

IV. Final Regulations

1. These operational regulations were approved by the Council of Prague 1 Municipal District on 31 March 2020 by resolution no. UR20_0375 and come into effect on **1 April 2020**.
2. Changes to any of the operational regulations can be made only by a new resolution of the Council of Prague 1 Municipal District.

Prague, 31 March 2020

Petr Burgr, Deputy Mayor of Prague 1